

# LANDER COUNTY SCHOOL DISTRICT

P.O. Box 1300 450 E 6th St. Battle Mountain, Nevada 89820

PH: (775)-635-2886 FAX: (775)-635-5347

HR Contact: Tamara Tooley - HR@landernv.net

## APPLICATION FOR EMPLOYMENT

Applicant's Full Name \_\_\_\_\_  
(Last) (First) (MI)

Other Name(s) \_\_\_\_\_  
(Please provide any additional information relative to change of name, use of an assumed name, maiden name, or nickname, necessary to enable a check on your work or school record.)

Present Mailing Address \_\_\_\_\_  
(Street) (City) (State) (Zip)

Permanent Mailing Address \_\_\_\_\_  
(Street) (City) (State) (Zip)

Telephone Numbers:  
Present: \_\_\_\_\_ Work: \_\_\_\_\_ Email: \_\_\_\_\_

My signature below authorizes the school district to conduct a background investigation and authorizes release of information in connection with my application for employment. This investigation may include such information as criminal or civil convictions, driving records, previous employers and educational institutions, personal references, professional references, and other appropriate sources. I waive my right of access to any such information, and without limitations hereby release the school district and the reference source from any liability in connection with its release or use. This release includes the sources cited above and specific examples as follows: the local Sheriff, information from the Central Criminal Records Exchange of either date on all criminal convictions of certification that no date on criminal convictions are maintained, information from the State Department of Social Services Child Protective Services Unit and any Locality to which they may refer for release of information pertaining to any findings of child abuse or neglect investigations involving me.

Furthermore, I certify that I have made true, correct and complete answers and statements on this application in the knowledge that they may be relied upon in considering my application, and I understand that any omission, false answered statement made by me on this application, or any supplement to it will be sufficient grounds for failure to employ or for my discharge should I become employed with the school district.

Date \_\_\_\_\_ Signature of Applicant \_\_\_\_\_

MARK THE APPROPRIATE BOXES: INDICATE POSITION(S) DESIRED FOR WHICH YOU ARE ENDORSED

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> New Application                    | <input type="checkbox"/> Secretary             | <input type="checkbox"/> Aide            |
| <input type="checkbox"/> Previous Application on File       | <input type="checkbox"/> Maintenance           | <input type="checkbox"/> Hot Lunch       |
| <input type="checkbox"/> Former Employee of School District | <input type="checkbox"/> Library/Media         | <input type="checkbox"/> District Office |
|   | <input type="checkbox"/> Other (Explain) _____ |  |

Are you a U.S. citizen?

Yes  No

If not, are you eligible to work in the U.S.?

Yes  No

**LCSD is an Equal Employment Opportunity employer. In compliance with applicable disability laws, reasonable accommodations may be provided for qualified individuals with a disability who require and request such accommodations.**

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## I. EDUCATIONAL AND PROFESSIONAL TRAINING (List Chronologically.)

Level of Education	Name of School or University	State	Field of Study	Degree	Did you graduate?
High School					Yes    No
College or University					Yes    No

## II: WORK EXPERIENCE (List chronologically/attach a sheet if needed.)

Employer	City/County	State	Kind of Work	Dates of Employment	Supervisor Name and Phone Number

## III: MILITARY EXPERIENCE


## IV. GENERAL INFORMATION

Month, Day, and Year Available for employment \_\_\_\_\_ Are you under contract?  Yes  No

If yes, where? \_\_\_\_\_ Present Position \_\_\_\_\_

If presently employed, why do you wish to change? \_\_\_\_\_

If under contract, what type: Annual/Probationary  Other  Continuing/Tenure

If under contract have you checked and can you be released if you are offered another position? \_\_\_\_\_  Yes  No

If not under contract now, have you ever held a continuing contract in Nevada?.....  Yes  No

If yes, cite school district(s) and date(s) \_\_\_\_\_

Referral Source: Advertisement/Posting  Employee  Friend  Other (Explain)  \_\_\_\_\_

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## Have you ever:

- #1 Been dismissed from a position?  Yes  No
- #2 Been asked to resign from a position?  Yes  No
- #3 Been refused continuing employment?  Yes  No
- #4 Been investigated for misconduct related to your employment?  Yes  No
- #5 Had a professional certificate, credential or license (of any kind) revoked or suspended, or have you been placed on probationary status for any alleged misconduct or alleged violation of professional standards or conduct. Are there any pending adverse actions against you?  Yes  No
- #6 Been denied a professional license for which you applied or granted a professional license on a conditional or probationary basis for any alleged misconduct or alleged violation of professional standards of conduct?  Yes  No
- #7 Surrendered a professional license of any kind before its expiration?  Yes  No
- #8 Been disciplined by any public agency responsible for licensure of any kind, including but not limited to educational licensure?  Yes  No
- #9 Failed to complete a contract for educational services in any educational or school-related position?  Yes  No
- #10 Been placed on leave by your employer or left such employment prior to the end of the contract term?  Yes  No
- #11 Had a contract non-renewed, non-extended or been dismissed from employment?  Yes  No
- #12 Resigned in lieu of contract non-renewal, non-extension, or termination of employment?  Yes  No
- #13 Reached an agreement that seals your personnel file and other records?  Yes  No
- #14 Received an unsatisfactory evaluation?  Yes  No
- #15 Do you currently have a "Letter of Admonition" in your file?  Yes  No
- If yes, please explain and note question number you are referencing in your response:  Yes  No

If you answer 'Yes' to any of the questions below, please use the box provided to give a detailed explanation, including the date of the charge, the court action, and the address of the court involved. Please note that a "Yes" answer to these questions may not necessarily disqualify you from consideration for employment.

## Have you ever:

- #1 Been convicted, pled guilty, or pled nolo contendere to a criminal offense, other than a minor traffic violation (this includes, but is not limited to a felony, gross misdemeanor, misdemeanor, DUI, etc.)?  Yes  No
- #2 Been arrested (even if no contest or charges dropped or pled down) for a sex related offense?  Yes  No
- #3 Been charged (even if no contest or charges dropped or pled down) for a sex related offense?  Yes  No
- #4 Been convicted (even if no contest or charges dropped or pled down) for a sex related offense?  Yes  No
- #5 Been arrested (even if no contest or charges dropped or pled down) for a drug related offense?  Yes  No
- #6 Been charged (even if no contest or charges dropped or pled down) for a drug related offense?  Yes  No
- #7 Been convicted (even if no contest or charges dropped or pled down) for a drug related offense?  Yes  No
- #8 Been arrested for an act of violence, including domestic violence?  Yes  No
- #9 Been charged with an act of violence, including domestic violence?  Yes  No
- #10 Been convicted of an act of violence, including domestic violence?  Yes  No
- #11 Had a report of child abuse or sexual activities involving a K-12 student or minor filed against you with a school district, a state or federal agency, a police agency, or in court?  Yes  No
- If yes, please explain and note question number you are referencing in your response:

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## X0 REFERENCES

It is the applicant's responsibility to have the following information provided the School District in order to be considered for employment:

C0 The names of at least three reference sources must be provided and must include current employer if employed, or last employer if not" currently employed.

D0 Unless included in Placement File, applicants with work experience must provide recommendations from principals and/or" superintendents from all contracted educational work experiences within the past three years. If experience was not within the past three" years, provide references from last contracted experience.

Applicants who are beginning teachers registered with a college placement office must include references from their student teaching" supervisor(s) and co-operating teacher(s) in the placement file or by listing names below.

E0 As indicated above, [ ] a Placement File is being sent, and/or [ ] references are listed below:

NAME OF REFERENCE	POSITION/ RELATIONSHIP	MAILING ADDRESS	PHONE NUMBER
1.			
2.			
3.			

## VI. OTHER INFORMATION

To avoid conflict of interest, list any local school board member or employee relative(s) in the school district and cite relationship

Provide any additional information you desire that will afford an additional understanding of your qualifications. Your goals, objectives, philosophy, and other background factors are of special interest. PLEASE ATTACH A COPY OF YOUR RESUME.

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ADDITIONAL REMARKS AND/OR EXPLANATIONS FROM SECTION VII GENERAL INFORMATION

LCSD is an Equal Employment Opportunity employer. In compliance with applicable disability laws, reasonable accommodations may be provided for qualified individuals with a disability who require and request such accommodations.