

LANDER COUNTY SCHOOL DISTRICT

BOARD OF TRUSTEES

Mike Chopp, President
Doug Staton, Clerk
Laken Sullivan
Linda McMahon
Manuel Villanueva
Elizabeth Torre
Dr. Todd Thompson

450 E. Sixth Street
P.O. Box 1300
Battle Mountain, NV 89820
Telephone: (775) 635-2886
Fax: (775) 635-5347

SCHOOLS

Battle Mountain Elementary School
Eleanor Lemaire Jr. High School
Battle Mountain High School
Austin Combined Schools

Russell Klein
Superintendent

Substitute sign up information:

<https://doe.nv.gov/>

<https://online.nvdoe.org/#/> - OPAL site

https://doe.nv.gov/uploadedFiles/ndedoenvgov/content/Educator_Licensure/OPALInstructionsForRegistration.pdf - OPAL registration instruction sheet

https://doe.nv.gov/Educator_Licensure/Online_Portal/ - FAQ's

https://doe.nv.gov/Educator_Licensure/Substitute_Teaching_License/ - NV DOE sub information page

https://doe.nv.gov/uploadedFiles/ndedoenvgov/content/Educator_Licensure/EmergencySubstituteRequest.pdf - Emergency Sub request form

http://www.lander.k12.nv.us/uploads/7/9/9/8/79987734/application-certified_teacher.pdf - LCSD certified application

ALL substitutes need to be licensed through the NV DOE OPAL site (link is above) before they can apply to become a substitute for LCSD. They will go through fingerprinting and a background check.

NV DOE contact Info:

Carson City - 775-687-9115

Las Vegas - 702-486-6458

SUBSTITUTE CHECKLIST

CERTIFIED SUB

- 60 or more credits
- Google “NV Dept of Ed OPAL”
(Online Portal for Applications & Licensure)
- Create an account and follow the steps to fill out the application
- Get fingerprinted –there is a list of vendors is on the NDOE website-
https://doe.nv.gov/educator_licensure/
 - A-1 Alcohol & Drug Collections 1098
Lamoille Hwy Suite 5 Elko, NV 89801
775-738-6973
www.a1alcoholanddrugtesting.com
- Once you have received confirmation of your license, then fill out an application for the school district

EMERGENCY SUB

- ≤ 59 credits
- High school diploma or higher education
- Google “NV Dept of Ed OPAL”
(Online Portal for Applications & Licensure)
- Create an account and follow the steps to fill out the application
- This letter needs to be uploaded into your online application from the superintendent.
https://doe.nv.gov/uploadedFiles/nded_oenvgov/content/Educator_Licensure/EmergencySubstituteRequest.pdf
- Get fingerprinted –there is a list of vendors is on the NDOE website-
https://doe.nv.gov/educator_licensure/
 - A-1 Alcohol & Drug Collections 1098
Lamoille Hwy Suite 5 Elko, NV 89801
775-738-6973
www.a1alcoholanddrugtesting.com
- Once you have received confirmation of your license, then fill out an application for the school district