

LCSD Unpaid Meal Charge Policy

According to **NSLP Memo 2017-41**, our district is to set and maintain an Unpaid Meal Charge Policy. These will be specific to the school within the district and are generated by the school principals and the district superintendent. This policy will protect the district from an abundance of unpaid meal charges that can financially cripple a program.

If payment is a hardship, parents/guardians may contact the LCSD Food Service Director to arrange a payment plan and to fill out paperwork for participation in the Free and Reduced lunch program at any time.

For any questions or concerns feel free to contact the principals of your school.

Battle Mountain Elementary and Austin K-12

(-1.00) Weekly phone calls informing parents of student's balance

(-1.00) Bi-weekly backpack balance notices

(-5.00) Backpack notices also contains a FRL Application

(-10.00) Letter sent home by USPS states:

1. Alternative Meal will be provided
2. Payment plan available
3. Financial Hardship may fill out proper paperwork
4. No extra milk, entrée.....
5. Contains a FRL Application

(-20.00) Alternative meal is provided consisting of Sandwich, Fruit, and Milk in a paper bag to give appearance of a cold lunch brought from home.

Eleanor Lemaire Jr High School

(-1.00) Weekly phone calls informing parents of student's balance

(-10.00) Letter sent home by USPS

(-20.00) Personal Phone call from administration

(-50.00) Certified Final Notice Letter with a copy of the Free and Reduced Lunch Application

All unpaid lunch charges will be collected at the ELJH Open House before students will be able to receive their schedule.

Unpaid lunch charges will accumulate and roll over from year to year. Outstanding fees can result in loss of other privileges at the discretion of the administration.

If payment is a hardship, parents/guardians may contact the LCSD Food Service Director to arrange a payment plan and to fill out paperwork for participation in the Free and Reduced lunch program at any time.

Battle Mountain High School

At this level, students are capable of making choices to manage lunch money properly. Students can be responsible for returning proper paperwork to check for eligibility for the Free and Reduced Lunch Program. Our policy is as follows:

(-1.00) Weekly phone calls informing parents of student's balance

(-10.00) Letter sent home by USPS

(-20.00) Personal Phone call from administration

(-50.00) Certified Final Notice Letter with a copy of the Free and Reduced Lunch Application

All unpaid lunch charges will be collected at the High School Fees Night before students will be able to receive their schedule.

Unpaid lunch charges will accumulate and roll over from year to year. If the student is in the 12th grade, this can result in not being allowed to walk at graduation. Outstanding fees can result in loss of other privileges at the discretion of the administration.