

LANDER COUNTY SCHOOL DISTRICT

P.O. BOX 1300
Battle Mountain, NV 89820
(775) 635-2886
FAX (775) 635-5347

POSITIONS ANNOUNCEMENT

Grant-funded position

Reading Tutor / Read by Grade 3

STARTING DATE: Immediately ending June 5, 2018.

QUALIFICATIONS: High school graduation or other equivalent (i.e., GED, college, technical, or trade school transcript, foreign equivalency, etc.) Associates Degree from an accredited college or university; completed 48 semester hours of credit from a college or university; or a minimum passing score of 460 on the Educational Testing Service (ETS) para-pro assessment. FINGERPRINTING IS REQUIRED AT TIME OF HIRE.

SALARY & BENEFITS: The hourly salary will be determined by appropriate placement on the Lander County School District Classified Salary Schedule. Base salary - \$14.16 per hour with benefits.

DUTIES & RESPONSIBILITIES: This list of Essential Duties and Responsibilities is not exhaustive and may be supplemented.

- Works exclusively tutoring K-3 students who need support in learning to read and write fluently and comprehend
- Ability to maintain confidentiality.
- May contribute to reports on student progress, behavior and performance.
- Performs other tasks related to the position as assigned by Read by Grade 3 Coordinator (per grant requirements)
- Ability to work effectively with all types of students.
- Ability to perform routine record keeping.
- Ability to work cooperatively with other staff, students, parents/guardians, and the public.
- Ability to recognize and report hazards and apply safe work methods.
- Ability to interpret and apply oral and written instruction.

KNOWLEDGE, SKILLS AND ABILITIES:

Possess physical and mental stamina commensurate with the responsibilities of the position. Possess personal characteristics, including but not limited to poise, perspective, integrity, flexibility, and personal appearance necessary for success in the Lander County School District. Will report directly to the Read by Grade 3 coordinator and school site principal for assignment. A total of 7 hours daily at elementary school site (8:00 – 3:00) and 1.75 hours at district office (3:15 – 5:00) for training and reports, meetings, data analysis, and other as determined by coordinator. Hours may be flexible depending upon assignment.

CLOSING DATE: Open until filled – interviews ongoing until filled.

APPLICATION: To be considered, application materials submitted must include:

Formal letter of interest	Resume	Completed application
Letters of recommendation	Transcripts	License/Certification

Note: If already employed by the LCSD, please send letter of interest to Velma Gamble.

APPLICATION MAY BE REQUESTED FROM:

Lander County School District	District Website at
Administration Office	www.lander.k12.nv.us
P.O. Box 1300	Electronic copies are available
Battle Mountain, NV 89820	Phone: (775) 635-2886

CONTACT PERSON: Velma Gamble

LCSD is an Equal Employment Opportunity employer. In compliance with applicable disability laws, reasonable accommodations may be provided for qualified individuals with a disability who require and request such accommodations.