

LANDER COUNTY SCHOOL DISTRICT
P.O. BOX 1300
Battle Mountain, NV 89820
(775) 635-2886
FAX (775) 635-5347

POSITION ANNOUNCEMENT

K-8 School Counselor

STARTING DATE: August, 2017

SALARY & BENEFITS: The annual salary will be determined by the appropriate placement on the Lander County School District Certified Salary Schedule. The base salary is \$39,256 annual. District paid retirement, health insurance for the employee, sick leave, personal leave.

QUALIFICATIONS: Must qualify for a Nevada K-8 or K-12 Counselor license.

RESPONSIBILITIES: Implement the guidance curriculum, conduct sessions for individuals and groups in goal oriented sessions to help students cope with personal, social, academic, career, and family concerns, implement an effective program of educational and career planning, serve as a resource for staff, parents, and students, assist in referring students and parents to community agencies, plan the guidance program for assigned schools, represent the administrator at educational related functions, assist instructional staff with classroom management and teaching methodology, serve on the school improvement team, assist with enrollment and kindergarten round-up, assist with student orientation, assist with student testing, and perform other duties as assigned. May share duties with another counselor; specific grade level to be determined at a later date.

CLOSING DATE: This position will remain open until filled.

APPLICATION: To be considered, application materials submitted must include:

- Completed application
- Placement file/letters of recommendation
- Transcripts
- Formal Letter of Interest
- Appropriate Nevada License

REQUEST FOR TRANSFER: Submit a formal letter of interest to Becky Rangel.

APPLICATION MAY BE REQUESTED FROM:

Lander County School District
Administration Office
P.O. Box 1300
Battle Mountain, NV 89820
Phone: (775) 635-2886

District Website at
www.lander.k12.nv.us
Electronic copies are available

CONTACT PERSON: Becky Rangel, Personnel